



**July 28, 2020**

**Proceedings, transactions and resolutions made and order of said record of said Board in the Village of Diamond, IL on the 28<sup>th</sup> day of July 2020.**

The scheduled meeting of the Diamond Village Board was held on Tuesday, July 28, 2020 at 6:00 p.m. with Mayor Teresa “Terry” Kernc presiding. Mayor Kernc, Village Clerk Lori Holmes and Treasurer Wendy Herbert were present at the Village Hall. Commissioners Brown, Kasher and Warner, Village Attorney, Village Engineer, Public Works Director were in attendance remotely via teleconference. Upon roll call Commissioners present remotely were Denise Brown, Jeff Kasher and Dave Warner. Commissioner Adair was absent.

The Village Hall was open for citizens to enter and attend meeting. Face masks along with social distancing was required.

**Approval of 7-14-2020 Minutes**

**MOTION** was made by Commissioner Brown, **SECOND** by Commissioner Kasher to approve the 07/14/2020 regular meeting minutes and place on file. **All Ayes; Motion Carried.**

**Approval of July 28, 2020 Bill List**

**MOTION** was made by Commissioner Kasher, **SECOND** by Commissioner Warner to approve the July 28, 2020 bill list, draw warrants for their amounts and place on file. **All Ayes; Motion Carried.**

**Public Comment**

None

**New Business**

**Mack and Associates Fiscal Audit Presentation**

Erica Blumberg was present remotely. Blumberg stated this was the first year Mack and Associates completed auditing for the Village. She discussed the budget and stating there were no findings. Mayor Kernc thanked Treasurer Wendy Herbert for her hard work supplying the information for the audit since all materials had to be scanned and/or brought directly to Mack and Associates due to the COVID-19 restrictions. Kernc thanked Blumberg for her presentation and the work completed for the fiscal audit. **MOTION** was made by Commissioner Warner, **SECOND** by Commissioner Brown to accept the Fiscal Audit ending April 30, 2020 completed by Mack and Associates. **All Ayes; Motion Carried.**

**Approve Revisions/Additions to the Employee Handbook**

Village Clerk Lori Holmes stated there was one addition to the handbook which was recommended by the auditors to have therefore, Holmes created the Cash Handling and Petty Cash Policy as an additional section to the employee handbook. The Commissioners agreed on all revisions and additions to the employee handbook. Mayor Kernc thanked Holmes and Village Attorney John Gallo for their hard work in this matter.

**Approve Ordinance #2020-21; Adopting Amendments to the Village of Diamond Employee Handbook**

**MOTION** was made by Commissioner Kasher, **SECOND** by Commissioner Brown to approve Ordinance 2020-21; Adopting Amendments to the Village of Diamond Employee Handbook. **All Ayes; Motion Carried.**

**Approve Ordinance #2020-22; Diamond Indoor Trap Range**

Village Attorney John Gallo stated this ordinance is for the acceptance of the public improvements which the Diamond Indoor Trap Range completed, and the village will retain 10% of the deposit for a one-year maintenance guarantee for those improvements. **MOTION** was made by Commissioner Kasher, **SECOND** by Commissioner Warner to approve Ordinance #2020-22; Accepting Certain Public Improvements for the Diamond Indoor Trap Range. **All Ayes; Motion Carried.**

**Approve Ferguson Waterworks Neptune Cloud Based Meter Reading System in the amount of \$6,279.75**

Commissioner Warner presented the materials. Warner stated one of the current handhelds is having issues and instead of replacing it, it would be beneficial to upgrade to the Neptune Cloud Based Automatic Meter Reading System. A belt clip transceiver unit will need to be purchased; however, the reads can be completed with any handheld device like a tablet, smartphone etc. This is the direction Neptune Technology Group is taking, so it makes sense to make the change now. After further discussion, **MOTION** was made by Commissioner Warner, **SECOND** by Commissioner Brown to approve Ferguson Waterworks Neptune Cloud Based Meter Reading System in the amount of \$6,279.75. **All Ayes; Motion Carried.**

**Approve Locis Neptune V4 File Format Programming in the amount of \$600.00**

Commissioner Warner stated with the upgrade to the Neptune Cloud Based Meter Reading System, the utility bill system must be upgraded to accommodate for the file format. **MOTION** was made Commissioner Kasher, **SECOND** by Commissioner Brown to approve Locis Neptune V4 File Format Programming in the amount of \$600.00. **All Ayes; Motion Carried.**

**Approve Resolution #2020-04; School St. Watermain Extension**

Mayor Kernc stated this is required by IDOT for the Domino's project. **MOTION** was made by Commissioner Brown, **SECOND** by Commissioner Kasher to Approve Resolution #2020-04; School St. Watermain Extension. **All Ayes; Motion Carried.**

**Approve Resolution #2020-05; Commercial Entrance IL Route 113 and School St.**

Mayor Kernc stated this is required by IDOT for the commercial entrance work required for the Domino's project at IL Route 113 and School St. **MOTION** was made by Commissioner Kasher, **SECOND** by Commissioner Warner, to approve Resolution #2020-05; Commercial Entrance IL Route 113 and School St. **All Ayes; Motion Carried.**

**Old Business**

**Grundy and Will County Sheriff's Monthly Update**

Mayor Kernc stated she in contact with the departments. Routine calls; nothing out of the ordinary for reporting purposes.

**Legal Counsel**

No Report

**Engineer Updates**

Village Engineer Mike Perry stated they will be meeting with IDOT on August 26, 2020 regarding the ITEP sidewalk project grant. Things are moving forward, and Perry will keep the board informed as progress continues.

**Public Works Department Updates**

Public Works Director Austin Vining stated the emergency generator at the water plant has burnt out. He is obtaining quotes for the motor rebuild and cost for complete replacement from Elliott Electric and Rush Power. Chris Perra from TEST, Inc. recommended Rush Power. Vining stated the rebuilt cost is approximately \$44,000.00 presented by Elliott Electric. There is currently a rental generator installed which costs \$4,000 per month. Commissioner Kasher stated he would like to obtain a third quote from Joliet Equipment as well. Vining is to supply Kasher the information required to obtain the quote. Once all quotes have been submitted, Mayor Kernc requested a consensus to authorize Commissioner Warner, Commissioner Kasher and herself to make the decision to move forward with the generator rebuild or replacement. Unanimous consensus was given. Vining added, there is an issue with the Hubert. Technicians are scheduled for Oct. 5, 2020 to fix the inoperable screen and replace bearings. This schedule date is currently the earliest the infield technician can be dispatched. If there is a change, he will update the board at that time.

**Clerk Updates**

No Report

**Commissioner Comments**

**Commissioner Kasher**

No Report

**Commissioner Brown**

No Report

**Commissioner Adair**

No Report

**Commissioner Warner**

No Report

**Mayor Kernc**

No Report

**Adjournment**

**MOTION** was made to adjourn at 6:45 p.m. by Commissioner Brown, **SECOND** by Commissioner Warner. **All Ayes; Motion Carried.**

**Respectively Submitted:**

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**Lori Holmes, Village Clerk**