



July 14, 2020

Proceedings, transactions and resolutions made and order of said record of said Board in the Village of Diamond, IL on the 14th day of July 2020.

The scheduled meeting of the Diamond Village Board was held on Tuesday, July 14, 2020 at 6:00 p.m. with Mayor Teresa “Terry” Kernc presiding. Mayor Kernc, Commissioner Adair, Village Clerk Lori Holmes were present at the Village Hall. Commissioners Brown, Kasher and Warner, Village Attorney, Village Engineer, Public Works Director were in attendance remotely via teleconference. Upon roll call Commissioners present remotely were Denise Brown, Jeff Kasher and Dave Warner. The Village Hall was open for citizens to enter and attend meeting. Face masks along with social distancing was required.

Approval of 6-23-2020 Minutes

MOTION was made by Commissioner Kasher, **SECOND** by Commissioner Warner to approve the 06/23/2020 regular meeting minutes and place on file. **All Ayes; Motion Carried.**

Approval of July 14, 2020 Bill List

Commissioner Kasher inquired regarding a payment for an insurance claim. Mayor Kernc stated is this an agenda item as well. A tree limb had fallen and hit a car. The \$100.00 is for reimbursement for the deductible cost for the owner of the car. **MOTION** was made by Commissioner Warner, **SECOND** by Commissioner Kasher to approve the July 14, 2020 bill list and place on file. **All Ayes; Motion Carried.**

Approval of June 2020 Treasurer’s Report

MOTION was made by Commissioner Kasher, **SECOND** by Commissioner Adair to approve the June 2020 Treasurer’s Report and place on file. **All Ayes; Motion Carried.**

Public Comment

Megan Horstead from WCSJ was present but did not have comment.

New Business

Brock Teichmiller; RCAP Sewer Rate Analysis Presentation

Mayor Kernc welcomed Brock Teichmiller of RCAP. Teichmiller presented information regarding the Village’s sewer rate consumption and rates. Teichmiller presented information which reflects the cost of production vs. the billable rates for the village users as well as operating ratios. Teichmiller made recommendations to the village based on his findings.

Approve Revisions/Additions to the Employee Handbook

Mayor Kernc asked if there were any changes or questions. Village Clerk Lori Holmes stated a section for a cash handling policy is not addressed within the handbook and asked the Board if this should be included. Attorney John Gallo stated other municipalities do include it within their handbook. After brief discussion, decision was made for Holmes to contact Mack and Associates for feedback. If recommended to include in handbook, the board would approve that addition as

well as all other revisions/additions at the July 28, 2020 board meeting. This item will be continued until the July 28, 2020 meeting.

Approve ITEP Grant Application/Phase 1 Chamlin & Associates Engineering

Mayor Kernc stated this grant would be for the replacement of sidewalks along IL Route 113 from west of Will Road east to 5th Avenue. Kernc would like to see the sidewalk widen to 6 feet if possible. All corners would be ADA compliant. Commissioner Kasher inquired if there is a match with the grant. Kernc stated there could be but not confirmed percentage since this grant goes by a census track. To be a contender, the design must be submitted along with the grant. After discussion, **MOTION** was made by Commissioner Adair, **SECOND** by Commissioner Brown to approve ITEP Grant Application/Phase 1 to Chamlin and Associates for design phase in the amount of \$21,300.00 **All Ayes; Motion Carried.**

Approve School St. Tree Removal/Will Road Cleaning of West Side of Ditch

Mayor Kernc stated School St. is the block which a tree branch had fallen on top of a car. The 4 trees are Chinese Elms which are in the parkway and could be a liability. The cost to remove the 4 trees is \$7,000.00. Kernc stated she will be implementing a multi-year maintenance program on trees and continue to remove trees within easements/parkways which could be hazardous and a liability to the village. Kernc stated the cleaning of the west side of Will Road ditch is necessary. It is overgrown and small trees of outgrowth is encroaching into the road. The clean out will be 1 mile in length along the westside ditch. The cost is \$5,400.00. Commissioner Adair agreed this is necessary. **MOTION** was made by Commissioner Kasher, **SECOND** by Commissioner Brown to approve \$7,000.00 for 4 removal of trees on School St. and \$5,400.00 for ditch cleaning on west side of Will Road to Tree Care Experts. **All Ayes; Motion Carried.** (Mayor Kernc rechecked the quote and it is \$7,000.00 to remove four trees and \$5,400.00 to clean ditch)

Approve Insurance Claim

Mayor Kernc stated his was approved within the approval of the Bill List.

Approve Grundy County Transit System Contribution in the amount of \$1,000.00

Mayor Kernc stated the board approved this last year however, GTS sent an invoice to present for the current year. Kernc stated this is a worthy contribution since many of the residents utilize GTS. All Commissioners agreed. **MOTION** was made by Commissioner Warner, **SECOND** by Commissioner Adair to Approve Grundy County Transit System's contribution in the amount of \$1,000.00. **All Ayes; Motion Carried.**

Old Business

Grundy and Will County Sheriff's Monthly Update

Mayor Kernc stated she received Grundy County's report in the mail. Grundy County completed numerous follow-ups to the burglaries in Diamond. They received many good leads. She will update the board as information is received.

Legal Counsel

No Report

Engineer Updates

No Report

Public Works Department Updates

Public Works Director Austin Vining stated the GIS project is going well. The northside has been completed.

Clerk Updates

Village Clerk Lori Holmes stated a resident would like to know if they purchased and installed 2 meters, could they be charged for only water for the one they would like to use for watering purposes. Commissioner Warner was opposed since the meter is ultimately the village's responsibility and the village already had a reduction cost for sewer usage for this purpose figured within the billing calculations. If we allow one to do it, others would want the same. It was recommended the resident could install a cistern or rain barrel for watering purposes. Holmes stated the Coal City Public Library reached out to her for addresses of the senior living community and other community/apartment complexes for a census mailing they will be sending out. Holmes informed the board the current self-response rate for Diamond is 71%. The census field staff is currently scheduled for August 11, 2020 for door to door canvassing.

Commissioner Comments

Commissioner Kasher

No Report

Commissioner Brown

No Report

Commissioner Adair

No Report

Commissioner Warner

Commissioner Warner stated he will be having a virtual meeting with TJ from Ferguson Waterworks tomorrow to discuss the latest water meter reading technology. Following, he will schedule a demo with Village Clerk Lori Holmes as well as a field demo with Public Works Austin Vining.

Mayor Kernc

Kernc stated she has ordered the plaque for the flag display honoring the Eagle Scout Michael Albano, Former Mayor Calcaterra and the Vietnam Veterans. Kernc stated the village has received complaints about the public not wearing masks in businesses which have it posted to do so. Kernc has reached out to those businesses regarding patrons not abiding by their posted facial covering requirements. One business stated, it is their policy for patrons to wear masks however, it was advised by their corporate offices not to engage those individuals who are not in compliance. Kernc also reached out to numerous business regarding complaints of workers not wearing masks and those business owners/managers ensured their staff would comply.

Adjournment

MOTION was made to adjourn at 7:45 p.m. by Commissioner Adair, **SECOND** by Commissioner Brown. **All Ayes; Motion Carried.**

Respectively Submitted:

Lori Holmes, Village Clerk