



October 9, 2018

Proceedings, transactions and resolution made and order of said record of said Board in the Village of Diamond, IL on the 9th Day of October 2018.

The scheduled meeting of the Diamond Village Board was held on Tuesday, October 9th, 2018 at 6:00 p.m. with Mayor Teresa Kernc presiding. Upon roll call Commissioners present were Denise Brown, Jeff Kasher and Dave Warner. Absent- Mark Adair.

Approval of Minutes

MOTION was made by Commissioner Kasher, **SECOND** by Commissioner Brown to approve the 9/25/2018 regular meeting minutes with word modification and place on file. **All Ayes; Motion Carried.**

Approval of Bill List and Additional Bill List

MOTION was made by Commissioner Kasher, **SECOND** by Commissioner Warner to approve the October 9, 2018 Bill List and Additional Bill list and place on file. **All Ayes; Motion Carried.**

Public Comment

None

New Business

Approval of the October 31, 2018 Trick or Treat Hours of 4:00PM-7:00PM

Mayor Kernc stated these are the village's regular trick or treat hours for previous years and they work well for trick or treating. **MOTION** was made by Commissioner Warner, **SECOND** by Commissioner Kasher to approve the October 31, 2018 Trick or Treat Hours for 4:00PM-7:00PM. **All Ayes; Motion Carried.**

Discuss and Approve Update to Employee Handbook Section 5.10 Public Works/Maintenance Dept. Clothing Allowance

Village Clerk Lori Holmes stated the revision would combine the summer and winter clothing allowance into one total yearly allowance. After discussion, decision was made for a clothing allowance not to exceed \$400.00 per year for full-time employees and the village will provide 5 t-shirts and 2 hoodies to each full and part-time permanent maintenance/public works employee. **MOTION** was made by Commissioner Kasher, **SECOND** by Commissioner Brown to approve the revision to the Employee Handbook Section 5.10. **All Ayes; Motion Carried.**

Discuss and Approve Azavar Government Solutions Agreement

Mayor Kernc stated Azavar completes audits for municipalities at no cost. Kernc and Village Clerk Holmes met with them to discuss their service. They would complete and research all franchise utilities to assure the village is receiving the correct taxes due to them. After discussion, decision was made to have Holmes contact Azavar to verify the agreement for what they audit and verify additional

information regarding obligation requirements of the Village. This item was passed until further information is obtained.

Discuss and Approve Illinois Department of Human Rights Fairness and Equality Campaign

Mayor Kernc presented the campaign and details. Commissioner Warner read the campaign activities. Commissioner Kasher stated the Village is already fair and equitable and feels the village does not need to participate. Commissioner Warner agreed. Warner added the constitution already states this under the law. No action taken.

Community Thanksgiving Dinner Partnership

Mayor Kernc stated she did receive consensus for this. Kernc stated the village will be very careful how this will be ran and all monies for the dinner will be held in a separate account and will be a standalone account. **MOTION** was made by Commissioner Kasher, **SECOND** by Commissioner Warner to approve the Community Thanksgiving Dinner Partnership. **All Ayes; Motion Carried.**

Old Business

Grundy and Will County Sheriff's Monthly Update

Mayor Kernc presented the Will County written report.

Approval of Revised Fiscal Audit

Mayor Kernc presented the revised audit. Kernc read the revision and all commissioners were directed to destroy the old audit booklets. **MOTION** was made by Commissioner Warner, **SECOND** by Commissioner Brown to approve the Revised Fiscal Audit. **All Ayes; Motion Carried.**

Discuss and Approve Marseilles Sheet Metal Inc. in the Amount of \$5,825.00 to Fabricate Two Stainless Steel Riser Lids

Commissioner Kasher stated he went to the water treatment plant and looked at the lids. Kasher stated the lids were manufactured by Holiday Manufacturing out of Florida. Kasher stated the lids have no oxidation, they are in good shape and don't need to be replaced. Kasher stated he and Public Works Director Austin Vining took them apart, got the latches working and were able to bend them back. The hinges were bent so he suggested. Vining use a grinder on them. Kasher stated we can do with what we have. The lids are fine, they just need to get straight. Kasher stated where the lids sit there is a collar and the concrete is breaking away. Kasher stated it needs to be repacked with hydraulic cement and sealant upon completion. Kasher stated once this has been completed, we will be good, therefore, fabrication of two lids in the amount of \$5,825.00 will not be required.

Discuss and Approve Proposals for a Flow Meter for Well #3; Gasvoda and Associates and MB Controls, LLC

Don from Chamlin and Associates was present to discuss the flow meter proposals. Don answered questions regarding his opinion of the quality of the meters proposed by both parties. After discussion, **MOTION** was made by Commissioner Warner, **SECOND** by Commissioner Kasher to accept the MB Controls LLC proposal for the flow meter for Well #3 in the amount of \$5,695.00 plus shipping. **All Ayes; Motion Carried.**

Legal Counsel

No Report

Engineer Updates

Absent

Maintenance Updates

Public Works Director Austin Vining stated there was an issue with the Huber because of a relay system issue. It has been resolved. Vining stated the maintenance department will be working on the catch basin located on School St. on Thursday as well as fix a main issue which needs to be capped off.

Clerk Updates

No Report

Commissioner Comments

Commissioner Kasher

Commissioner Kasher appreciated the installation of the stop sign at Dollar General.

Commissioner Brown

Commissioner Brown stated Village Treasurer Sheryl McDaniel attended the IEZA conference which was beneficial.

Commissioner Warner

No Report

Commissioner Adair

Absent

Mayor Kernc

Mayor Kernc stated Bob Koerner from Claypool reached out stating they will be working on the culvert on Spring Road where their pole building is located. Koerner had stopped by the maintenance facility and saw the village has concrete pipe stored there. Koerner inquired about the pipe. Kernc stated she would like to offer Koerner whatever he needs since it has been sitting there and the maintenance department prefers utilizing double wall plastic pipe. The concrete pipe was remaining pipe from a project of which was at no cost to the village. Kernc stated the village would have to pay to get it removed, so giving him what he needs is beneficial to both parties. Unanimous Consensus was given to allow Koerner to take the concrete pipe.

Adjournment

MOTION was made to adjourn the meeting at 7:25 P.M. by Commissioner Warner, **SECOND** by Commissioner Brown. **All Ayes; Motion Carried.**

Respectively Submitted:

Lori Holmes, Village Clerk