



August 14, 2018

Proceedings, transactions and resolution made and order of said record of said Board in the Village of Diamond, IL on the 14th Day of August 2018.

The scheduled meeting of the Diamond Village Board was held on Tuesday, August 14th, 2018 at 6:00 p.m. with Mayor Teresa Kernc presiding. Upon roll call Commissioners present were Mark Adair, Denise Brown, Jeff Kasher and Dave Warner.

Approval of Minutes

MOTION was made by Commissioner Kasher, **SECOND** by Commissioner Warner to approve the 7/24/2018 regular meeting minutes as reviewed and place on file. **Ayes-Brown, Kasher and Warner. Abstain-Adair; Motion Carried.**

Approval of Bill List

MOTION was made by Commissioner Kasher, **SECOND** by Commissioner Adair to approve the August 14, 2018 Bill List and place on file. **All Ayes; Motion Carried.**

Public Comment

None

New Business

Presentation and Approval of Audit from Janet Brown, CPA

Mayor Kernc welcomed Janet Brown. Brown presented the audit findings and stated the Village of Diamond complies. **MOTION** was made by Commissioner Warner, **SECOND** by Commissioner Kasher to approve the Fiscal 2018 Audit for the Village of Diamond. **All Ayes; Motion Carried.**

Approve Mayor Kernc's Travel Request for Illinois Municipal League Conference

Mayor Kernc will be attending the IML Conference. She will be facilitating 1 roundtable, moderating 2 seminars and attending conferences at the IML Annual Conference September 20-22, 2018. Request in the amount of \$968.22 which covers lodging, parking and conference. Mileage reimbursement will be submitted on a mileage expense report. **MOTION** was made by Commissioner Kasher, **SECOND** by Commissioner Adair to approve Mayor Kernc's travel request in the amount of \$968.22. **All Ayes; Motion Carried.**

Approve Closed Account's Balance Write-off's/Further Action Taken

Village Clerk Lori Holmes presented a spreadsheet of closed accounts which have outstanding balances. Several liens were released but never cleared off those accounts. After discussion, decision was made to adjust and reflect a zero balance for account numbers: 0021683001, 0021662001, 0021903001 and 002164001. The remaining accounts with outstanding balances will be notified at which, if owner does not respond, further action will be taken against those accounts. **MOTION** was made by Commissioner Warner, **SECOND** by Commissioner Kasher to close-out accounts:

0021683001, 0021662001, 0021903001 and 002164001 to reflect a zero balance. **All Ayes; Motion Carried.**

955 S. Laura Lane-Utility Bill

Village Clerk Lori Holmes presented the utility bill at 955 S. Laura Lane. Holmes stated the homeowner had a pinhole leak in the pipe located in their crawl space which flooded the crawl and basement. After discussion, decision was made to credit the sewer portion of the account in the amount of \$34.80. **MOTION** was made by Commissioner Warner, **SECOND** by Commissioner Brown, to approve a sewer credit for \$34.80 to 955 S. Laura Lane. **All Ayes; Motion Carried.**

Approve Country Meadows 2018-19 Snow Removal Agreement

Mayor Kernc presented the 2018-19 Country Meadows Snow Removal Agreement which reflects a 2.5% increase from the 2017-18 agreement. **MOTION** was made by Commissioner Kasher, **SECOND** by Commissioner Adair to approve the 2018-19 Snow Removal Agreement for Country Meadows. **All Ayes; Motion Carried.**

Approve Resolution 2018-03; Transfer of Funds in the amount of \$2,000 from General Fund to Enterprise Zone Fund

Mayor Kernc stated there is some activities for use in this account and she would like funds in the account for incidentals. **MOTION** was made by Commissioner Kasher, **SECOND** by Commissioner Brown to approve Resolution 2018-03; Transfer of Funds in the amount of \$2,000 from General Fund to Enterprise Zone Fund. **All Ayes; Motion Carried.**

Approve Resolution 2018-04; Transfer of Funds in the amount of \$100,000.00 from the General Fund to the Sewer Fund

MOTION was made by Commissioner Warner, **SECOND** by Commissioner Adair to approve Resolution 2018-04; Transfer of Funds in the amount of \$100,000.00 from the General Fund to the Sewer Fund. **All Ayes; Motion Carried.**

Approve Bid for Aerator Chimney Work at the Water Treatment Plant

Public Works Director Austin Vining presented bids from Marseilles Sheet Metal, Inc. in the amount of \$11,633.75 and R.J. O'Neil Mechanical Contractors in the amount of \$10,800.00. Mayor Kernc stated Marseilles Sheet Metal previously completed work at the sewer plant which we are pleased with. Commissioner Kasher questioned the differences in the pipe dimension exhibited on bids and the quality of the pipe material. Discussion also noted in R.J. O'Neil's proposal of a crane rental exclusion. After further discussion, **MOTION** was made by Commissioner Warner, **SECOND** by Commissioner Brown to accept and approve the bid for the aerator chimney work at the water treatment plant from Marseilles Sheet Metal, Inc. in the amount of \$11,633.75. **All Ayes; Motion Carried.**

Old Business

Grundy and Will County Sheriff's Monthly Update

A representative from Grundy County Sheriff's department was in attendance. Officer stated routine calls were made for the month. Mayor Kernc presented the Will County Sheriff's update which reflect a decrease of service calls.

Legal Counsel

No Report

Engineer Updates

No Report

Maintenance Updates

Public Works Director Austin Vining stated Well #3 is up and running. Mayor Kernc was concerned if there is a manual regarding the operations of the pumps/drives etc. Village Engineer Mike Perry will be emailing the specifications of the pumps amp up procedures and all additional information regarding the regulations of the pump operations. A manual will be compiled from this data.

Clerk Updates

No Report

Commissioner Comments

Commissioner Kasher:

No Report

Commissioner Brown:

Commissioner Denise Brown presented the specifications and bid material for bulk fuel. After discussion, a few changes will be needed on the bid sheet to reflect the percentage of ethanol limits for the unleaded fuel. The bid will be scheduled for later this year.

Commissioner Warner:

Commissioner Warner distributed the WTP/WWTP service report log to the board members for review. Mayor Kernc stated Maintenance Worker/Operations Josh Bzdusek has complete all current water/sewer testing requirements. Commissioner Warner stated he has been impressed over the past month with Bzdusek taking on additional responsibilities at the water/sewer plants.

Commissioner Adair:

No Report

Mayor Kernc:

Mayor Kernc stated she will be working on the safe routes to school grant application which pays 100% and no local match is required. Kernc acknowledged Commissioner Kasher for his idea of the potential location of the route. Kernc stated the Will County Governmental League is moving into another location which is smaller and cannot accommodate their current boardroom table and chairs. The WCGL reached out to Kernc and are donating the table and chairs to the Village. Kernc stated she has contracted 2 Men and a Truck to deliver them tomorrow.

Adjournment

MOTION was made to adjourn the meeting at 7:25 P.M. by Commissioner Kasher, **SECOND** by Commissioner Warner. **All Ayes; Motion Carried.**

Respectively Submitted:

Lori Holmes, Village Clerk