



# VILLAGE OF Diamond

**May 8, 2018**

**Proceedings, transactions and resolution made and order of said record of said Board in the Village of Diamond, IL on the 8th Day of May 2018.**

The scheduled meeting of the Diamond Village Board was held on Tuesday, May 8, 2018 at 6:00 p.m. Mayor Teresa “Terry” Kernc presiding. Upon roll call Commissioners present were Mark Adair, Jeff Kasher, Dave Warner and Carolyn Wilson.

**Approval of Minutes**

**MOTION** was made by Commissioner Kasher, **SECOND** by Commissioner Adair to approve the 4/10/2018 meeting minutes with correction and place on file. **All Ayes; Motion Carried.**

**Approval of the April 24, 2018 and May 8, 2018 Bill Lists and Additional Bill Lists**

**MOTION** was made by Commissioner Wilson, **SECOND** by Commissioner Kasher to approve the April 24, 2018 and May 8, 2018 bill lists and additional bills lists and place them on file. **All Ayes; Motion Carried.**

**Approval of April 2018 Treasurer’s Report**

**MOTION** was made by Commissioner Wilson, **SECOND** by Commissioner Adair to approve the April 2018 Treasurer’s Report and place it on file. **All Ayes; Motion Carried.**

**Public Comment**

None

**New Business**

**Lupe Salazar; Discussion of Properties**

Mr. Salazar addressed the board with concerns of a resident who burns pallets. Salazar stated the fire is large at times and produces very undesirable smoke. Clarification of the burning ordinance was addressed as well as discussing the matter with the Grundy County Sherriff’s department, whom was in attendance. Salazar was also concerned of a resident which has been loud and vulgar. Grundy County Sherriff stated when any issue arises, to contact them. Salazar addressed concern of a possible building code violation of property in Diamond. After discussion, Mayor Kernc stated the Planning and Zoning Coordinator will research these potential code violations and take the necessary steps as needed.

**TJ Rodebaugh; Ferguson Waterworks**

TJ Rodebaugh of Ferguson Waterworks presented to the board water meter change out option information. Rodebaugh stated the village has 658 water meters which are older and non-radio reads. Rodebaugh discussed the benefits of the change out and the pricing package for the village. After discussion, this item will be placed on the May 22, 2018 agenda for approval.

**Approve Two Temporary Part-time Seasonal Public Works Employees for Mowing (not to exceed 20 hours per week/per person for 16 weeks)**

Mayor Kernc would like to hire 2 part-time workers, min. 18 years of age, for 20 hours per week/per person at \$12.00 per hour. Hiring these seasonal workers, would help alleviate the work load which is increasing on our maintenance personnel and allow them to focus on projects around the village. Kernc stated she would like them to work June through September which is the peak mowing season. Commissioner Kasher addressed Public Work Director Vining on this need. Vining stated there are numerous sewer projects and other projects scheduled which would allow the village maintenance workers to complete without hiring an outside vendor, which would save the village money. After discussion, **MOTION** was made by Commissioner Warner, **SECOND** by Commissioner Adair to hire two part-time seasonal employees for mowing, min. 18 yrs. of age, not to exceed 20 hours per week for 16 weeks, per employee, at an hourly pay rate of \$12.00, totaling an amount not to exceed \$7,680.00. **All Ayes; Motion Carried.**

**Approve Ordinance # 2018-06; Ordinance Authorizing Execution of an Intergovernmental Cooperative Agreement with the State of Illinois for Local Government Health Plan**

**MOTION** was made by Commissioner Warner, **SECOND** by Commissioner Adair to approve Ordinance #2018-06; Ordinance Authorizing Execution of an Intergovernmental Cooperative Agreement with the State of Illinois for Local Government Health Plan. **All Ayes; Motion Carried.**

**Reappoint Craig VanDuyne as Chairman of the Planning and Zoning Commission for 1-year term expiring 4/30/2019; Reappoint Bob Bianchetta and Scott Tidwell to the Planning and Zoning Commission for 4-year terms expiring 4/30/2022.**

Mayor Kernc stated Zoning and Planning Coordinator Cindy Haywood has spoken to each individual and they would like to be reappointed. **MOTION** was made by Commissioner Kasher, **SECOND** by Commissioner Wilson to Reappoint Craig VanDuyne as Chairman of the Planning and Zoning Commission for a 1-year term expiring 4/30/2019; and reappoint Bob Bianchetta and Scott Tidwell to the Planning and Zoning Commissioner for 4-year terms expiring 4/30/2022. **All Ayes; Motion Carried.**

**Accept and Approve Proposal for Diamond Water Treatment for Masonry Restoration Work from Hi-Lo Building Restoration or Grove Masonry Maintenance, Inc.**

Mayor Kernc stated water has been leaking into the plant and deteriorating the concrete. Kernc stated Grove Masonry Maintenance, Inc. proposal is very substantial exceeding \$100,000.00 to complete the necessary work. Public Work Director Austin Vining was referred to Hi-Lo Building Restoration and Grove Masonry Maintenance, Inc. by Mark Duffy of Wilmington who has utilized both companies in the past. After discussion, decision was made to pass this item until further information is obtained and verification of prevailing wages. An additional proposal for business would also like to be obtained for consideration.

**Waive Competitive Bid Process; Accept and Approve R.J. O'Neil Mechanical Contractors Proposal for HVAC Work for Water Plant**

Mayor Kernc stated this proposal does not include parts. An additional proposal was obtained from Marseilles Sheet Metal, Inc. She would like to pass this and would like to see an additional proposal for consideration.

**Waive Competitive Bid Process; Accept and Approve Clarifier Scum Box Modification Work for Sewer Plant from Morrison Construction Company**

Public Works Director Austin Vining stated the operations department was unable to adjust the weirs to the height needed. Mayor Kernc stated she would like to pass this item until next meeting to verify what is required for the scum box modification work.

**Approve American Legion Post 796 Poppy Days May 18, 19 and 20, 2018**

**MOTION** was made by Commissioner Warner, **SECOND** by Commissioner Kasher to approve the American Legion Poppy Days May 18, 19 and 20, 2018. **All Ayes; Motion Carried.**

**122 Winding Trails-Utility Bill**

Village Clerk Lori Holmes stated a pinhole leak caused a leak which flowed into the ground and not into the sewer. Commissioner Warner calculated a sewer credit of \$19.28 which will be applied to this account. **MOTION** was made by Commissioner Warner, **SECOND** by Commissioner Kasher to approve a sewer credit of \$19.28 to 122 Winding Trails. **All Ayes; Motion Carried.**

**400 N. School St.-Utility Bill**

Village Clerk Lori Holmes stated a service line leak occurred in the crawl space, therefore water did not enter the sewer system. Commissioner Warner calculated a sewer credit of \$116.58 which will be applied to this account. **MOTION** was made by Commissioner Warner, **SECOND** by Commissioner Adair to approve a sewer credit of \$116.58 to 400 N. School St. **All Ayes; Motion Carried.**

**Water/Sewer Plant Audit**

Commissioner Warner discussed the items. Warner stated these audit findings do not address all items however, it does help to address many items before them become an issue. Mayor Kernc stated this is still a work in progress and we should be receiving additional information moving forward.

**IDOT Letter; Crosswalk on Route 113**

Mayor Kernc stated this letter is regarding the safety light which Commissioner Kasher presented at a previous meeting. Village Engineer Mike Perry stated this letter highlights the requirements needed to put a safety light in place. Commissioner Kasher stated this would require more work and additional costs. Mayor Kernc stated we will move forward with the thermos plastic markings at this time.

**Fiscal 2019 Budget Review**

Commissioner Wilson stated Treasurer Sheryl McDaniel has been working with Mayor Kernc and this continues to be a work in progress. Wilson discussed the budget. Commissioner Kasher stated he would like to see the \$75,000.00 expense for a cold storage building be removed. Kasher stated the village needs to get the figures closer to the deficit. Wilson stated if there are any additional changes which are needed to please let McDaniel know.

**Old Business**

**Grundy and Will County Sheriff's Monthly Update**

Grundy County Officer Clampitt reported the burglar who burglarized numerous residences has been apprehended and is incarcerated. Mayor Kernc presented the Will County Sheriff's report.

**Approve Atlas Companies Phased Market Study Proposal**

Passed

### Sales Tax Referendum

Passed

### Legal Counsel

No Report

### Engineer Updates

No Report

### Maintenance Updates

No Report

### Clerk Updates

Village Clerk Lori Holmes presented a letter from the IMLRMA stating there will not be an increase to the rates in the 2019 year. Holmes stated the Backflow Survey's and the Annual Drinking Water Report information was distributed with the May utility bill mailing.

### Commissioner Comments

#### **Commissioner Kasher:**

No Report

#### **Commissioner Wilson:**

Commissioner Wilson stated Treasurer Sheryl McDaniel attended the Spring Conference for the Illinois Enterprise Zone. Wilson stated the annual audit with Janet Brown C.P.A. will take place on June 6 and 7, 2018.

#### **Commissioner Adair:**

Commissioner Adair stated he met Mr. Cullick for his recommendations to our baseball field. Cullick provided Adair a scope of recommendations and furnished him the name and contact information of the company Coal City School District uses which is Sports Fields located in Alsip. Adair contacted Sport Fields and they provided their recommendations for the field. Adair is continuing to research the materials and will provide a cost breakdown to improve the baseball field at the park.

#### **Commissioner Warner:**

No Report

#### **Mayor Kernc:**

No Report

### Adjournment to Closed Session (Employee Issues)

**MOTION** was made by Commissioner Warner, **SECOND** by Commissioner Adair to enter closed session at 8:22 p.m. **All Ayes; Motion Carried.**

**MOTION** was made by Commissioner Kasher, **SECOND** by Commissioner Wilson to enter into open session with no action taken at 10:05 p.m. **All Ayes; Motion Carried.**

**Adjournment**

**MOTION** was made to adjourn the meeting at 10:06 p.m. by Commissioner Warner, **SECOND** by Commissioner Kasher. **All Ayes; Motion Carried.**

**Respectively Submitted:**

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**Lori Holmes, Village Clerk**

