



# VILLAGE OF Diamond

**February 13, 2018**

**Proceedings, transactions and resolution made and order of said record of said Board in the Village of Diamond, IL on the 13th Day of February 2018.**

The scheduled meeting of the Diamond Village Board was held on Tuesday, February 13, 2018 at 6:00 p.m. with Mayor Teresa Kernc presiding. Upon roll call Commissioners present were Mark Adair, Jeff Kasher, Dave Warner and Carolyn Wilson.

**Approval of Minutes**

**MOTION** was made by Commissioner Warner, **SECOND** by Commissioner Adair to approve the 1/23/2017 meeting minutes and place on file. **All Ayes; Motion Carried.**

**Approval of the February 13, 2018 Bill List**

**MOTION** was made by Commissioner Wilson, **SECOND** by Commissioner Kasher to approve the bill list and place it on file. **All Ayes; Motion Carried.**

**Public Comment**

Resident Heather Kramer was in attendance. Kramer addressed the board regarding her mailbox which had been damaged on two separate occasions by the maintenance department while they were snow plowing. Mayor Kernc stated there has been a lot of snow however, in her case since the mailbox was previously damaged, it couldn't withstand the heavy snow pushed against it. Commissioner Kasher stated he would like the village to reimburse for the entire cost of replacement. Village Attorney John Gallo stated the ordinance covers \$50.00 for damages to a mailbox. After discussion, decision was made to amend the current ordinance to increase reimbursement costs not to exceed \$150.00. Kramer will need to submit the receipt for reimbursement costs to her damaged mailbox. **MOTION** was made by Commissioner Warner, **SECOND** by Commissioner Kasher to reimburse Kramer in the amount, not to exceed \$150.00 for cost of a new mailbox. **All Ayes; Motion Carried.**

**New Business**

**Approve Resolution #2018-02; In Support of Certifying a Convention and Visitors Bureau with the State of Illinois**

Mayor Kernc stated she supports a Heritage Corridor and Visitors Bureau and they have recognized the Village of Diamond in their tourism information. Their work with tourism in the area is appreciated. **MOTION** was made by Commissioner Kasher, **SECOND** by Commissioner Wilson to approve Resolution of #2018-02; In Support of Certifying a Convention and Visitors Bureau with the State of Illinois. **All Ayes; Motion Carried.**

**1160 S. Farmstone Drive**

Village Clerk Lori Holmes explained the property was bought in June 2016 after residents were renting property at another location in Diamond. During the December 2017 water meter reading, it came to our attention the water meter at this address was not in our billing system therefore, owners have not been receiving a bill for their utilities. Holmes sent a certified letter to the owners regarding this computer glitch and the monies due for payment of their usage. The owner came in

and paid his current water bill and then discussed this issue with Holmes stating he feels he doesn't owe anything since it was the Village's fault. Holmes explained to him that he had been receiving services therefore, he owes for the services rendered. She recommended he attend the upcoming board meeting on February 13, 2018 to discuss this matter with the board. He stated no and would be contacting his attorney. Commissioner Kasher gave a similar example which happened with the electric company and money was due for the services which were received. Kasher stated they do owe the village for the utilities. After discussion, Commissioner Warner stated he will be contacting the owner regarding a payback schedule. Based on the outcome of his discussion with the owner, decision will be made if further action will be taken with the resident.

**Approve and Amend Mayor Kernc Travel Expense Form for the WCGL Spring Lobby Day in Springfield and Travel Expense Form for IML Lobby Day and Board Meeting**

Mayor Kernc stated she would like to cancel the hotel lodging for the Springfield trip on 2-28-18 and will drive back that evening however, she would like to stay overnight for the IML Spring Lobby Day on 4-25-18 since she will be attending the board meeting the following morning. **MOTION** was made by Commissioner Adair, **SECOND** by Commissioner Warner to amend Mayor Kernc Travel Expense Form for the WCGL Spring Lobby Day 2-28-18 and approve the IML 4-25-18 travel expense form. **All Ayes; Motion Carried.**

**Approve Travel, Meal and Lodging Expense for Treasurer Sheryl McDaniel to attend the Illinois Enterprise Zone Conference Association May 2-4, 2018.**

Commissioner Carolyn Wilson stated Village Treasurer Sheryl McDaniel attends this conference yearly and has brought valuable information back from attending. **MOTION** was made by Commissioner Kasher, **SECOND** by Commissioner Wilson to approve Travel, Meal and Lodging Expense for Treasurer Sheryl McDaniel to attend the Illinois Enterprise Zone Conference Association May 2-4, 2018. **All Ayes; Motion Carried.**

**Approve Electric Renewal Contract with DaCott Energy Services**

Commissioner Wilson presented the analysis of the different options available showing the cost of the bids. After discussion, decision was made to authorize Mayor Kernc to lock into a 3-year rate with the lowest supplier under option 2 for the bundled supplier bid. **MOTION** was made by Commissioner Kasher, **SECOND** by Commissioner Warner to approve Mayor Kernc the authority to contract into a 3-year rate with the lowest energy supplier under option 2 for the bundled supplier bids. **All Ayes; Motion Carried.**

**Old Business**

**Grundy and Will County Sheriff's Monthly Update**

An officer from the Grundy County Sheriff's department was in attendance and stated he had no report. Mayor Kernc and the board thanked him for their work. Mayor Kernc presented the Will County Sheriff's monthly update.

**Approve Atlas Companies Phased Market Study Proposal**

This item was passed.

**Legal Counsel**

Village Attorney John Gallo stated the settlement agreement with Glendall Partners and Scaggs Development Corp. is still awaiting signature approval from Scaggs Development. All other parties have approved the agreement.

### Engineer Updates

No Report

### Maintenance Updates

No Report

### Clerk Updates

Village Clerk Lori Holmes stated as she was updating the Employee Handbook with the newly approved Sexual Harassment and Other Unlawful Harassment Policy, she found additional corrections which will need to be addressed and updated. After she reviews the Employee Handbook she will bring the recommended revisions to the board for approval.

### Commissioner Comments

#### **Commissioner Kasher:**

Commissioner Kasher thanked the maintenance department for the diligent snow removal during the recent snow storms.

#### **Commissioner Wilson:**

Commissioner Wilson stated Village Treasurer Sheryl McDaniel has distributed the 2019 budget packets for completion.

#### **Commissioner Adair:**

Commissioner Adair read his response letter which will be mailed to the skatepark supporters.

#### **Commissioner Warner:**

No Report

#### **Mayor Kernc:**

Mayor Kernc stated Mike Farrell requested a price quote from D Construction, Inc. for Thermoplastic Pavement Markings in several areas in Diamond. D Construction stated they would complete the work at the same time the STP2 work would be completed this year therefore extending the unit prices accordingly. Commissioner Kasher stated he would like to be assured IDOT does not have paving work plans for IL Route 113 through Diamond. Kasher would not like to see the village pay for the markings and it be removed. Village Engineer Mike Perry stated he would reach out to IDOT to confirm no work on this section of IL Route 113 is planned in the upcoming years. Consensus was given to confirm that IDOT does not have any future highway improvement plans scheduled for IL Route 113 through Diamond and if not, authorized Mayor Kernc to approve the quote. This item will be placed on the February 27, 2018 agenda for formal approval.

### Adjournment

**MOTION** was made to adjourn the meeting at 7:04 p.m. by Commissioner Warner, **SECOND** by Commissioner Kasher. **All Ayes; Motion Carried.**

**Respectively Submitted:**

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**Lori Holmes, Village Clerk**