



VILLAGE OF Diamond

January 9, 2018

Proceedings, transactions and resolution made and order of said record of said Board in the Village of Diamond, IL on the 9th Day of January 2018.

The scheduled meeting of the Diamond Village Board was held on Tuesday, January 9, 2018 at 6:00 p.m. with Mayor Teresa Kernc presiding. Upon roll call Commissioners present were Mark Adair, Jeff Kasher and Carolyn Wilson. Absent-Dave Warner.

Approval of Minutes

MOTION was made by Commissioner Kasher, **SECOND** by Commissioner Adair to approve the 12/12/2017 meeting minutes and place on file. **Ayes; Kasher, Kernc and Adair. Abstain; Wilson. Motion Carried.**

Approval of the January 9, 2018 Bill List

MOTION was made by Commissioner Wilson, **SECOND** by Commissioner Kasher to approve the bill list and place it on file. **All Ayes; Motion Carried.**

Approval of the November 2017 Treasurer's Report

MOTION was made by Commissioner Wilson, **SECOND** by Commissioner Adair to approve the November 2017 Treasurer's Report and place it on file. **All Ayes; Motion Carried.**

Public Comment

None

New Business

Approve TEST Proposal for WTP/WWTP

Mayor Kernc stated this is to be removed as an agenda item since Kernc has been in contact with RCAP which is a rural community assistance program that can perform managerial and technical audits for both the water and waste water plants at no cost to the village. This program assists communities through grants. A unanimous consensus was given for Kernc to proceed and meet with RCAP to discuss and arrange the audit.

Approve Ordinance #2018-01; An Ordinance Adopting the Village of Diamond Employee Handbook

Village Attorney John Gallo stated the employee handbook was not adopted previously therefore, board must adopt so this is part of the code of ordinances for the village. **MOTION** was made by Commissioner Kasher, **SECOND** by Commissioner Wilson to approve Ordinance #2018-01; An Ordinance Adopting the Village of Diamond Employee Handbook. **All Ayes; Motion Carried.**

Approve Ordinance #2018-02; An Ordinance Amending Chapter 34 of the Village of Diamond Code of Ordinances-Employee Handbook-A Policy Prohibiting Sexual Harassment

Village Attorney John Gallo stated all local government offices must adopt a policy that complies with the mandates of Public Act 100-0554 (the ACT), which amends the State Officials and Employees Ethics Act, including Section 70-5, which pertains to government entities. **MOTION** was made by Commissioner Adair, **SECOND** by Commissioner Kashner to approve Ordinance #2018-02; An Ordinance Amending Chapter 34 of the Village of Diamond Code of Ordinances-Employee Handbook-A Policy Prohibiting Sexual Harassment. **All Ayes; Motion Carried.**

Approve Proclamation Commemorating School Choice Week

Mayor Kernc stated this proclamation raises awareness for all avenues of education for children and the choices of alternative education available to children throughout the community.

Old Business

Approve Terraco Agreement

Village Attorney John Gallo stated he is preparing revisions to the agreement and should have the agreement for approval at the January 23, 2018 meeting.

Grundy and Will County Sheriff's Monthly Update

Representation from the Grundy County Sheriff's department was present and presented their report. Mayor Kernc presented the Will County report.

Approve Atlas Companies Phased Market Study Proposal

This item was passed.

Legal Counsel

Village Attorney John Gallo stated he is working with Planning and Zoning Coordinator Cindy Haywood and will have updated building code amendments to present for approval at the January 23, 2018 board meeting.

Engineer Updates

Absent

Maintenance Updates

Maintenance Supervisor Austin Vining stated there was an issue at the water plant. The transducer froze and the alarm system was offline, therefore, not contacting maintenance personnel of the issue occurring. Mayor Kernc stated her disappointment of the recent water and sewer plant issues and noted steps will be taken to make necessary corrections to operate both plants proactively and efficiently with less malfunctions. Kernc stated she is very happy with Vining and Maintenance personnel, Josh Bzdusek for their work on the issues at the plant. Vining stated the clarifying arm broke over the weekend and they are working to repair it. The maintenance department will be utilizing the camera on the sewer pipes at Amber Lane to try to determine where the infiltration of sand is coming from.

Clerk Updates

Village Clerk Lori Holmes stated she received a reply from IRWA Health Plan and they have declined to quote us at this time. Holmes stated she has contacted the State of Illinois regarding their health insurance plans. Holmes will be attending the Will and Grundy Clerks Association meeting tomorrow.

Commissioner Comments

Commissioner Kasher:

Commissioner Kasher stated he is very pleased with the streetlights and the illumination of the new bulbs. Kasher thanked the maintenance department for their work removing the snow on the streets after the recent snowfall.

Commissioner Wilson:

Commissioner Wilson stated Village Treasurer Sheryl McDaniel is in the process of completing the 1099's and employee W-2's.

Commissioner Adair:

No Report

Commissioner Warner:

Absent

Mayor Kernc:

Mayor Kernc read a letter she received from a child requesting a skate park in Diamond Park. Kernc stated she would like to see improvements within the parks, however she does not feel a skate park is the right fit for Diamond. Commissioner Kasher, Wilson and Adair agreed. Kasher stated the issues which have occurred at the Coal City skate park. Kasher does not want that for Diamond. Commissioner Kasher stated he likes to see kids playing outside and improvements to the baseball field would be recommended. Kernc presented the letter to Commissioner Adair and Adair will be seeking improvement ideas within the parks.

Mayor Kernc stated throughout her 3 terms, she attended numerous events and personally paid for her travel and lodging expenses. However, with the changes in tax laws, she will now be submitting these items for approval and reimbursement through the village. She will be attending the Will County Governmental League Lobby Day, February 28 and will be submitting the required form for approval at the next board meeting.

Adjournment to Closed Session (Employee Issues)

MOTION was made by Commissioner Kasher, **SECOND** by Commissioner Adair to enter closed session at 6:45 p.m. **All Ayes; Motion Carried.**

MOTION made by Commissioner Kasher, **SECOND** by Commissioner Wilson to enter back into open session with no action taken at 7:11 p.m.

Adjournment

MOTION was made to adjourn the meeting at 7:12 p.m. by Commissioner Adair, **SECOND** by Commissioner Kasher. **All Ayes; Motion Carried.**

Respectively Submitted:

Lori Holmes, Village Clerk