



November 22, 2016

Proceedings, transactions and resolution made and order of said record of said Board in the Village of Diamond, IL on the 22nd Day of November 2016.

The scheduled meeting of the Diamond Village Board was held on Tuesday, November 22, 2016 at 6:00 p.m. with Mayor Teresa Kernc presiding. Upon roll call Commissioners present were Addis “Dean” Johnson, Jeff Kasher, Dave Warner and Carolyn Wilson.

Approval of Minutes

MOTION was made by Commissioner Kasher, **SECOND** by Commissioner Johnson to approve the 10/11/2016 meeting minutes and place on file. **Ayes: Johnson, Kasher, Wilson. Abstain: Warner; Motion Carried.**

Approval of September Treasurer’s Report

MOTION was made by Commissioner Wilson, **SECOND** by Commissioner Warner to approve the September Treasurer’s Report. **All Ayes; Motion Carried.**

Approval of October Treasurer’s Report

MOTION made by Commissioner Wilson, **SECOND** by Commissioner Kasher to approve the October Treasurer’s Report. **All Ayes; Motion Carried.**

Approval of October 25, 2016 Bill List

MOTION was made by Commissioner Kasher, **SECOND** by Commissioner Wilson to approve the October 25, 2016 Bill List and place it on file. **All Ayes; Motion Carried.**

Approval of November 22, 2016 Bill List

MOTION was made by Commissioner Wilson, **SECOND** by Commissioner Warner to approve the November 22, 2016 Bill List and place it on file. **All Ayes; Motion Carried.**

Public Comment

None

New Business

Small Business Saturday-Sarah Beach

Mayor Kernc presented the information regarding the American Express Small Business Saturday Event. Kernc stated Sarah Beach has been instrumental in spearheading this shopping event to promote residents to shop locally.

Small Business Saturday Ad and Gift Certificate

Mayor Kernc stated to support this upcoming shopping event; a \$150 classified advertisement was placed as well as she would like to contribute \$100.00 (4-\$25 Grundy County Chamber gift certificates) towards the raffle prizes to be awarded for the Small Business Saturday Event.

MOTION was made by Commissioner Warner, **SECOND** by Commissioner Johnson to approve the cost of \$150.00 advertisement and \$100.00 (4-\$25.00) gift certificates for the Small Business Saturday Shopping Event. **All Ayes; Motion Carried.**

Approval of Signalization Maintenance Proposal from D Construction and Rescind Ayers Proposal

Mayor Kernc stated Ayers was not experienced with the “puck” system which operates the signal equipment. D Construction has the experience with this type of signalization maintenance. **MOTION** was made by Commissioner Johnson, **SECOND** by Commissioner Kasher to approve the Signalization Maintenance Proposal from D Construction and rescind Ayers Proposal for Signalization Maintenance. **All Ayes; Motion Carried.**

Approval Intergovernmental Agreement with Grundy County Animal Control

Mayor Kernc presented the Agreement which reflects the \$295.83 monthly cost for their services. Kernc stated she is very happy with the services they have provided the Village of Diamond. **MOTION** was made by Commissioner Warner, **SECOND** by Commissioner Johnson to approve the Intergovernmental Agreement with Grundy County Animal Control for the 2017 year. **All Ayes; Motion Carried.**

Approval of Ladder Safety Upgrades Proposal

Mayor Kernc presented the proposal. Kernc stated the ladder safety equipment is needed for the 75,000 gallon water tower for all personnel who must do work to or from the tower. **MOTION** was made by Commissioner Johnson, **SECOND** by Commissioner Warner to approve the Ladder Safety Upgrades Proposal from Jetco. LTD in the amount of \$3,980.00. **All Ayes; Motion Carried.**

Approval of Electrical Upgrades to the Water Tower

Mayor Kernc presented the proposal. Kernc is not recommending Jetco. LTD, to complete this work. Jetco would have to contract it out since they do not specialize in this type of work. Kernc stated she would like to put this out to bid. **MOTION** was made by Commissioner Warner, **SECOND** by Commissioner Kasher to decline the Jetco proposal for Electrical Upgrades to the Water Tower and bid out this project. **All Ayes; Motion Carried.**

Approval of Conley Excavating Payment for Stellon Street Storm Drainage Project

Mayor Kernc stated she was very happy with the project. Kernc also acknowledged the generosity of Mark Conley for the donated work completed at the soccer field. **MOTION** was made by Commissioner Kasher, **SECOND** by Commissioner Wilson to approve Conley Excavating payment for the Stellon Street Storm Drainage Project in the amount of \$63,906.84. **All Ayes; Motion Carried.**

Approval for Engineering Construction Services for Will Road Traffic Signals

Village Engineer Mike Perry presented the agreement not to exceed \$14,000.00. Perry stated it is a standard agreement which is within the IDOT percentage allowed. **MOTION** was made by Commissioner Johnson, **SECOND** by Commissioner Kasher to approve Engineering Construction Services to Chamlin Engineering not to exceed \$14,000.00 for the Will Road Traffic Signals. **All Ayes; Motion Carried.**

Approval for Engineering Construction Services for STP2 Project

Village Engineer Mike Perry stated Engineer Mike Farrell is directing this project. Mayor Kernc stated she has always been pleased with the work Mike Farrell does. Perry stated this is a not to exceed in the amount of \$189,366.82. **MOTION** was made by Commissioner Kasher, **SECOND**

by Commissioner Warner to approve Engineering Construction Services for STP2 Project not to exceed \$189,366.82. **All Ayes; Motion Carried.**

Grundy County-Wide Stormwater Ordinance

Village Engineer Mike Perry stated Tim Hejny from Chamlin Engineering reviewed the ordinance. Perry explained the four highlighted differences between the Grundy and Will County Ordinances. Village Attorney John Gallo stated the current ordinance is based upon the Will County ordinance. After discussion, decision was made to discuss further at the next board meeting. No action taken.

Accept Lowest Bid for STP2; D Construction bid

Village Engineer Mike Perry stated this was an IDOT bid letting. The estimate cost was \$1,626,000.00. D Construction was lowest bidder at \$1,427,413.05. **MOTION** was made by Commissioner Warner, **SECOND** by Commissioner Wilson to accept D Construction Lowest Bid for STP2 Project in the amount of \$1,427,413.05. **All Ayes; Motion Carried.**

Approval for Grant Application; Illinois Energy Now

Mayor Kernc was at a Mayor's Caucus meeting in Chicago when she learned about this grant application. If awarded this grant, the Village could replace the streetlights on Route 113 with LED bulbs as well as get reimbursement for the LED bulb the village just had replaced on our large water tower. Kernc stated to convert to LED would not only be a cost savings but would also save time for the maintenance department replacing bulbs since LED bulbs have a longer life. **MOTION** was made by Commissioner Warner, **SECOND** by Commissioner Kasher to approve the Grant Application for Illinois Energy Now. **All Ayes; Motion Carried.**

680 Laura Lane ITEP Bike Path Letter Regarding Trees

Mayor Kernc described the damage which the trees at this residence occurred due to the construction of the ITEP bike path. Kernc also described additional issues which had taken place at this residence. Kernc distributed the letter which she would like to send to the resident. Commissioner Dave Warner stated he would like to revise a portion of the letter. After discussion, agreement was made to include not exceeding \$1,000.00 as well as additional documentation to be provided by the homeowner. **MOTION** was made by Commissioner Johnson, **SECOND** by Commissioner Warner to send a letter to 680 Laura Lane regarding trees with a not to exceed \$1,000.00 clause and conditional requirements. **All Ayes; Motion Carried.**

Discussion of Tax Levy

Village Attorney John Gallo presented the historical data and the options for 2016 Tax Year. After discussion, decision was made to proceed with increase less than 5% of the 2015 extension and abatement of Series 2010 Bonds. The ordinance must be adopted at next board meeting.

Will County EMA Smart Messaging

Mayor Kernc stated she learned about his messaging system at a Will County EMA meeting she attended. Mayor Kernc presented an overview of the program. Village Clerk Lori Holmes described the messaging ability with the comparison to other robot calling systems which she had investigated. **MOTION** was made by Commissioner Johnson, **SECOND** by Commissioner Warner to approve EMA Smart Messaging to be used by the Village. **All Ayes; Motion Carried.**

Employee Handbook

Village Attorney John Gallo recommends all Village employees must use village emails accounts and Commissioners, who receive and/or send emails on their personal and/or work accounts, should

forward the emails to a village account and if a FOIA is received, all emails conducted on personal and business accounts would be subjected for viewing. After discussion, this item was tabled.

Approval of Reimbursement Mileage Ordinance

This item was tabled.

Grundy County LOMR Partner Contribution

Mayor Kernc stated Grundy County is updating the LOMR (letter of map revision) which is an official revision to the Flood Insurance Rate Maps issued by the Federal Emergency Management Agency. LOMR reflects changes to the 100 year floodplains. Kernc stated Grundy County would like a contribution for the storm water hydrological study to be merged with the flood plain map data. They are asking for a contribution of \$3,000.00 for this update. Village Engineer Mike Perry stated Mayor Kernc spearheaded the \$250,000.00 previous floodplain data study and he would not want to see that data be irrelevant for the work Mayor Kernc provided. After discussion, **MOTION** was made by Commissioner Warner, **SECOND** by Commissioner Wilson to provide a one-time contribution to Grundy County in the amount of \$1,500.00 for the storm water hydrological study update to Grundy County LOMR. **All Ayes; Motion Carried.**

Approve Attorney Letter to Terraco Regarding Berta Crossing

Village Attorney John Gallo explained the development agreement which is in default and presented a letter for approval which he would like to send to Gendell Partner and Scaggs Development with regards to the failed obligations under the development agreement. **MOTION** was made by Commissioner Warner, **SECOND** by Commissioner Kasher to approve Attorney Letter to Terraco (Genadall) regarding Berta Crossing. **All Ayes; Motion Carried.**

Tobacco Free Parks

Mayor Kernc stated Grundy County has a desire for all parks to be tobacco free. Village Attorney John Gallo stated the Village already has an ordinance which prohibits tobacco use within village parks. No action required.

December 27, 2016 Board Meeting

Mayor Kernc addressed the board regarding the December 27, 2016 scheduled meeting. After brief discussion, decision was made to cancel the December 27, 2016 board meeting. **MOTION** was made by Commissioner Warner, **SECOND** by Commissioner Johnson to cancel the December 27, 2016 board meeting. **All Ayes; Motion Carried.**

Approval of 2017 Board Meeting Schedule

Village Clerk Lori Holmes presented the 2017 calendar highlighting the board's meeting dates. **MOTION** was made by Commissioner Warner, **SECOND** by Commissioner Kasher to approve the 2017 Board Meeting Schedule. **All Ayes; Motion Carried.**

Old Business

130 Perona Court-Storm Water Issue

Village Engineer Mike Perry and Commissioner Jeff Kasher are scheduling a meeting and will be looking into it.

Jeff Lee, J & R Service Center

Village Engineer Mike Perry stated Engineer Mike Farrell is working with Jeff Lee on a survey.

Sewer Plant Safety Issue

Maintenance Supervisor Bill Wethington stated he has left numerous messages with D Construction and has not been contacted back. Commissioner Kasher recommended Wethington contact Mark Conley and/or other smaller contracting firms regarding this project.

GIS Update

Mayor Kernc inquired the GIS progress. Maintenance Supervisor Wethington stated they have not worked on this in a while but plan on working on it in the upcoming months. Fire hydrants have been completed and buffalo boxes on the north side of town have been mapped.

Storm Water Hookup Inspection

Village Clerk Lori Holmes presented the information from the first round of inspections. 115 homes were notified and inspected, 4 were non-compliance, 2 have been re-inspected; 1 scheduled for re-inspection and 4 residences have not responded to schedule inspection, therefore further action will be taken on the 4 residences.

Legal Counsel

No Report

Engineer Updates

Village Engineer Mike Perry stated the generator work is still ongoing with final details being worked out for each lift station. Maintenance Supervisor Wethington stated he has been trying to reach Elliott Electric for information regarding the concrete pads which need to be poured for the generators. Perry stated he would contact Elliott Electric and have them get in touch with Wethington. Perry stated the bike path is still an ongoing project and has been challenging. D Construction has completed the overlay on the path. Final restoration is being completed with signage, concrete pads and bollards to be installed. Mayor Kernc added she would like to install split rail fencing at the sides of the bike path to detour individuals from trying to drive onto the path. Kernc has also reached out to Grundy County Sheriff's office regarding motorized vehicles being on the path and notified them she would prosecute offenders.

Maintenance Updates

Maintenance Supervisor Bill Wethington stated the maintenance department was able to fix 2 broken wires to the streetlights because of the locator. Wethington addressed the board regarding Josh B. and the good work he has done over the past 6 months.

Clerk Updates

No Report

Commissioner Comments

Commissioner Kasher:

No Report

Commissioner Wilson:

Commissioner Wilson stated the Enterprise Zone Brochure was complete. Distribution of the brochure was given to the Board Members. Mayor Kernc added the brochure was completed by Teska Associates and is very pleased with the professional results.

Commissioner Johnson:

No Report

Commissioner Warner:

Commissioner Warner stated he had a resident complain to him regarding a storm sewer area and the road is collapsing there. Maintenance Supervisor Wethington stated he is aware of the area and that it is on the list to be completed by D Construction. Warner also addressed the issues at the water/sewer treatment plant since the power outage that occurred over the weekend. Warner expressed frustration since the equipment was supposed to handle these situations. Warner asked Village Engineer Mike Perry to work with Water/Sewer Operator Jeff James to investigate into why the equipment failed and to determine a plan of action to resolve this issue for the future.

Mayor Kernc:

Mayor Kernc stated she had several jobs she asked the maintenance department to complete while Maintenance Supervisor Wethington was on vacation and she was pleased with them. Kernc discussed Burt Estates and the reduction of sewer fees they would like the village to look into. Kernc stated she volunteered at the community Thanksgiving dinner which served approximately 1,500 people which was held at the Diamond Banquet Hall.

Adjournment

MOTION was made to adjourn the meeting at 9:00 PM by Commissioner Warner, **SECOND** by Commissioner Kasher. **All Ayes; Motion Carried.**

Respectively Submitted:

Lori Holmes, Village Clerk