



**January 10, 2017**

**Proceedings, transactions and resolution made and order of said record of said Board in the Village of Diamond, IL on the 11th Day of October 2016.**

The scheduled meeting of the Diamond Village Board was held on Tuesday, January 10, 2017 at 6:00 p.m. with Mayor Teresa Kernc presiding. Upon roll call Commissioners present were Addis “Dean” Johnson, Jeff Kasher, Dave Warner and Carolyn Wilson.

### **Approval of Minutes**

**MOTION** was made by Commissioner Warner, **SECOND** by Commissioner Kasher to approve the 12/13/2016 meeting minutes and place on file. **Ayes; Kasher, Kernc, Warner and Wilson. Abstain; Johnson. Motion Carried.**

### **Approval of Bill List**

**MOTION** was made by Commissioner Kasher, **SECOND** by Commissioner Wilson to approve the Bill List and place it on file. **All Ayes; Motion Carried.**

### **Public Comment**

None

### **New Business**

#### **Approval for Payment of \$160,595.00 to Jetco Ltd. for Water Tower Painting**

Mayor Kernc stated Jetco Ltd did an excellent job on the water tower painting. Village Engineer Mike Perry and Maintenance Supervisor Bill Wethington were in agreement with Kernc. **MOTION** was made by Commissioner Warner, **SECOND** by Commissioner Johnson to approve payment in the amount of \$160,595.00 to Jetco, Ltd. for the Water Tower Painting. **All Ayes; Motion Carried.**

#### **Accept Proposals and Approve to Award the 75,000 gallon Water Tower Electrical Work to Low Bidder**

Mayor Kernc stated she and Village Engineer Mike Perry opened the 2 submitted bids. 2 bids accepted and received were from Clennon Electric and Elliott Electric. Clennon Electric’s bid submitted was \$41,325.00 for base electrical work and \$4,798.00 for the added LED light installation. Elliott Electric’s bid was \$10,980.00 for the base electrical work and \$3,745.00 for the added LED light installation. Lowest bid received and accepted was from Elliott Electric. **MOTION** was made by Commissioner Warner, **SECOND** by Commissioner Johnson to accept and approve to award Elliott Electric for the Water Tower Electrical Work. **All Ayes; Motion Carried.**

#### **Proposal for Waste Water Treatment Plant Influent Pump Addition**

Mayor Kernc stated this proposal was received from Gasvoda and Associates for work needed to add the 4<sup>th</sup> additional pump at the Water Treatment Plant. Kernc stated she would like to get a complete description of the work needed. Village Engineer Mike Perry stated he would have an

associate to discuss this matter with Village Water and Sewer Operation's Jeff James. Kernc stated this will be placed out as a bid process for work to be completed after May 2017. This item was tabled. **MOTION** was made by Commissioner Warner, **SECOND** by Commissioner Kasher for approval of Chamlin Associates to prepare a bid packet for the Influent Pump Addition. **All Ayes; Motion Carried.**

### **Sheriff's Police Report**

Mayor Kernc presented reports from Grundy and Will County. Kernc wants the Board to have updates on the police activity within Diamond. Kernc stated this is a good report to keep abreast of the volume and type of calls reported.

### **Approval of Garbage Disposal Contract for Bid Letting Submission**

Mayor Kernc stated the purpose to place this out to bid is to follow procurement rules in case any disaster should occur in order to receive federal funding. Kernc stated the current contract expires March 31, 2017 and she would like to see additional services added to the contract. Kernc stated one area is large recycle containers along with E-Waste recycling and include some disaster pricing for roll-off dumpsters. Kernc stated Village Attorney John Gallo is writing the contract for the bid process and Kernc would like the Commissioners approval once this has been composed, to place the ad and place it out to bid. **MOTION** was made by Commissioner Johnson, **SECOND** by Commissioner Kasher to approve the bid letting submission for Garbage Disposal by Mayor Kernc. **All Ayes; Motion Carried.**

### **Old Business**

Approve Coal City Soccer Club usage of the Will Road Soccer Field for 2017. This item was passed.

### **Legal Counsel**

No Report

### **Engineer Updates**

No Report

### **Maintenance Updates**

Maintenance Supervisor Bill Wethington stated Mark Connelly completed the I-Beam project at the Water Treatment Plant. The ends need sealing however; this cannot be completed until change in weather but it is safe and in place. Wethington inquired about obtaining Village email addresses for all maintenance personnel for emergency locates etc. Wethington stated there was an issue at the Waste Water Treatment Plant over the weekend. Wethington stated the sweep arm broke on the clarifier machine due to the freezing temperature. After discussion, Village Engineer Mike Perry stated he would have Don from Chamlin Associates contact Jeff regarding this issue.

### **Clerk Updates**

Village Clerk Lori Holmes stated Smart Message is underway and there have been 182 enrollments currently. Holmes stated flyers went out in this month's water bill regarding enrolling in Smart Message. Holmes stated Mayor Kernc has sent out a few messages utilizing the system.

**Commissioner Comments**

**Commissioner Kasher:**

No Report

**Commissioner Wilson:**

Commissioner Wilson stated Village Treasurer Sheryl McDaniel is in the process of completing the 1099's, employee W-2's and quarterly payroll. Wilson stated the Illinois Enterprise Zone Association Conference will be held in May and McDaniel will be in attendance.

**Commissioner Johnson:**

No Report

**Commissioner Warner:**

No Report

**Mayor Kernc:**

Mayor Kernc stated she really likes the idea of Microsoft Office 365 for the village however; she is concerned how we can ensure the process is done correctly. After discussion, Commissioner Warner stated he would assist in this conversion and a date and time will be arranged to complete the switchover.

**Adjournment**

**MOTION** was made to adjourn the meeting at 7:03 PM by Commissioner Kasher, **SECOND** by Commissioner Johnson. **All Ayes; Motion Carried.**

**Respectively Submitted:**

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**Lori Holmes, Village Clerk**